



Policy

Occupational Health and Safety

1.0 INTRODUCTION

- 1.1 Reed Constructions Australia Pty Ltd (trading as The Reed Group) is committed to ensuring the health, safety and welfare of its employees, subcontractors and other persons undertaking work at The Reed Group sites.
- 1.2 The Reed Group is committed to implementing and maintaining an Occupational Health and Safety (OHS) management system which exemplifies an industry best practice standard.
- 1.3 The Reed Group is committed to implementing and maintaining a site specific safety management plan for each site which complies with legislative requirements, Federal Safety Commission requirements, relevant government OHS management system guidelines, the requirements of AS/NZS 4801 and the requirements of The Reed Group's management system.

2.0 REQUIREMENTS

- 2.1 To achieve these objectives, The Reed Group requires that:
 - A site specific Safety Management Plan is prepared, implemented and communicated to everyone working on the site.
 - Every person including subcontractors receives a general, site specific and work activity OHS induction prior to undertaking work on site.
 - All persons working on site accept responsibility for the safety of the workplace and their fellow workers.
 - Regular audits are performed on the implementation of the system and work practices.
 - All plant and equipment is delivered to site in good working order, is regularly serviced and maintained, and that the operators are trained and/or qualified to operate the equipment.
 - Persons on site are provided with adequate information, instruction, training and supervision for all works undertaken on site.
 - Incidents, unsafe work practices, and unsafe conditions are promptly investigated and preventive measures implemented.
 - Its risk management programme is implemented to identify foreseeable hazards, assess the risk relating to foreseeable hazards and eliminate risk, or, if not practicable to eliminate, control risk in accordance with The Reed Group's hierarchy of risk control.
 - Risk assessments are documented and communicated to everyone working on the site.
 - Subcontractors provide The Reed Group with a site specific Safe Work Method Statement prior to the commencement of work.
 - A system for consulting workers in regard to OHS is implemented on each of The Reed Group's sites.

Dated: 08 February 2010